

LOCAL CHURCH CONFERENCE

Developing Church:

As of May 31st, the 2018-19 Church Year will be behind us. I trust that you can look back over this fiscal year and find many reasons for which to praise God. I trust these praises include reports of new converts, financial and numerical goals met and a positive spirit that pervades the congregation.

As this year ends it is time to prepare for the advent of the 2019-20 church year. This letter and set of forms are intended to guide you as the pastor of a Developing Church through the process of reporting to the District Office. **Please complete and return the requested forms to our office no later than May 1st.**

Developing Churches are not required to conduct Local Church Conferences. The pastor and the district superintendent collaborate to appoint the various church leaders rather than conduct elections. However, it is advisable for you as the pastor to take time to provide the congregation with a “state of the church” report. A financial report for the year would also be appropriate to present at this time. This should be done before May 31st.

Please give attention to the following items:

1) ***Local Church Information Sheet***: Please indicate your preference for the persons you want to serve in these roles this coming year. They should possess spiritual maturity, an exemplary Christian character, a commitment to the church and adequate skills to perform the task. Your indication of their name will serve as a recommendation to me for their appointment to the role. I will consider your recommendations and respond with written approvals of their official appointment.

2) Each Developing Church is allotted one lay delegate to represent the congregation at the District Conference. **This year’s Conference will be held July 12th & 13th** at Cypress Wesleyan Church, 377 Alton Darby Creek Road, Galloway, OH 43119. If you are a Licensed or Ordained minister in The Wesleyan Church you will also be a voting member to the Conference. Otherwise, you are considered a Supply Pastor and are invited to participate in the Conference as a delegate with a voice but no vote. Please provide a recommendation of a person to serve as your lay delegate and indicate it on the ***District Conference Delegate Certification*** form. The name of an alternate delegate should also be included.

3) Please have your treasurer complete the ***Pastoral Support Package*** form and return it to me along with a copy of a year-to-date financial statement for the church. Please complete the ***Local Church Budget*** form to the best of your ability. I understand that as a Developing Church many of the lines will be unused. However, this is a good exercise to get into the habit of in preparation for the day your church becomes an Established Church. An audit of the church’s financial records is to be conducted annually. Once completed please forward a copy to my office.

Please return all items to our office by May 1st. Do not hesitate to call if you have any questions in completing this assignment. We are here to serve you.



Pastor Les
District Superintendent